

CITY OF MAPLE VALLEY, WASHINGTON

RESOLUTION NO. R-18-1246

A RESOLUTION OF THE CITY OF MAPLE VALLEY, WASHINGTON, AUTHORIZING THE CITY MANAGER TO EXECUTE A GRANT AGREEMENT WITH THE STATE OF WASHINGTON, OFFICE OF THE SECRETARY OF STATE, ARCHIVES AND RECORDS MANAGEMENT DIVISION, FOR RECORDS MANAGEMENT AND IMAGING SERVICES.

WHEREAS, the Secretary of State, Archives and Records Management Division offered a grant program to local entities; and

WHEREAS, City Staff applied through a competitive bid process and was awarded said grant funds on May 31, 2018; and

WHEREAS, the City Council of the City of Maple Valley desires to utilize the services of records imaging and microfilming offered by the State of Washington, Office of the Secretary of State, Archives and Records Management Division as provided in the Grant Agreement G-6036 and Statement of Work No. 1 13MV01-1440; and

WHEREAS, the services provided are part of the City's records management program and meet the retention guidelines of the City's approved records retention schedule;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MAPLE VALLEY, WASHINGTON, DO RESOLVE AS FOLLOWS:

Section 1. Authorization. The City Manager is hereby authorized to execute Grant Agreement G-6036 with accompanying Service Level Agreement No. 13MV01-1440-1 with the State of Washington, Office of the Secretary of State, Archives and Records Management Division.

PASSED BY THE CITY COUNCIL AT A REGULAR BUSINESS MEETING THEREOF ON THE 25TH DAY OF JUNE 2018.

Sean P. Kelly, Mayor

ATTEST:

Shaunna Lee-Rice, City Clerk

APPROVED AS TO FORM:

Patricia Taraday, City Attorney

